

Using the Telephone Access System

Telephone access systems are located in the visitor entrance gate (the left ingress lane as you enter) at both Mansfield and Buckingham.

- Mansfield's telephone is in a cement column located in the first island.
- Buckingham's is a wall mounted model on the side of the gate kiosk, to the right of the door.

1. You or your visitor must know your access code in advance of arriving at the gate. (A directory is not provided)
2. You or your visitor should drive up to the telephone access unit, enter the #sign and the access code - (* sign clears any mistakes).
3. The access system dials the phone number programmed to the access code entered at the keypad by the driver. (Your residence or your cell phone)
4. Answer the telephone and verify you want to admit the driver at the gate. Instruct the driver to pull forward slowly until the gate opens and proceed through after the gate has fully opened. Resident should push "9" on your touch tone phone to admit a driver. Hang up to deny entrance.

Hints you may find helpful:

- Inform all your regular visitors of your telephone access code.
- Inform all your family members of your code.
- Exchange codes with neighbors and friends in Bettencourt should you need to assist each other.

Using a Gate Transmitter

The gate should be clearly visible before pushing the button on your gate transmitter. Be sure there are no obstructions in the path of the gate. When the gate is completely open, proceed through with caution. (There may be traffic in the visitor lane next to you.)

Gate transmitters are battery operated. Periodic replacement of the battery may be necessary. Please carry a proximity card to use if the transmitter should fail to operate.

The gate transmitter will not open the exit gates, only the wrought iron entry gates at Mansfield and Buckingham or the barrier arms at Buckingham Drive.

Using a Proximity Card

Not all the locks and readers function the same way. The following is a description of the location of the readers and how they each function. Although your card does not need to make contact with the reader, after 3 to 6 inches your card may fail. *Pulling on the door or gate before or during the pass of the card can prevent the lock from operating properly.*

Cabana restrooms - a black rectangular shape reader is located at each lobby door to the left of each door

Pool gate - a black rectangular shape reader is located near the handle to the right of the gate

Pool restroom - a white nearly square reader is located near the door to the left of the door

Tennis courts - a black rectangular reader is located on a pole just before the tennis court gate on the right of the gate.

During the scheduled hours of operation, pass the proximity card over the reader, the red light will flash green. A click sound can be heard when the lock opens. There is a 5 second delay before the locks will lock again. Be ready to pull open the door or gate as soon as the card is passed over the reader. The handle on the gate or door is stationary. Just pull to open.

Cabana doors only unlock, if you have made a reservation.

Cabana Function Room - reader is located in the lobby near the double doors to the left

Cabana Meeting Room - reader is located near the door handle to the left of the door

Pass your card over the reader, the red light will flash green. A clicking sound will be made when the lock unlocks. (Do not confuse the LCD lights located next to the reader with this operation) These doors differ from other recreation area locks in that they remain open while you use the facility. **The proximity card must be passed again to lock these doors.** Wait for the beeping to stop and pass the card over the reader to lock these doors.

Vehicle Gate Buckingham & Mansfield Drive - reader is located on a wrought iron arm on the island closest to the gate in the resident lane

Pass your card over the reader, and in a few seconds the vehicle gate will begin to open.