

Agent Name: \_\_\_\_\_

Listing #: \_\_\_\_\_

**BASIC LISTING INFORMATION**

\*Is Property also Listed for Rent?  Y/N

MLS # of Rental Listing (if known)

\*Area

\*Parcel Number

Multiple PIN Numbers  Y/N

\*Street Number

Compass Point

\*Street Name

Note: Where City=Chicago, Compass Point is required

\*Street Suffix

\*Street Suffix: AVE-Avenue; BLVD-Boulevard; CIR-Circle; CT-Court; DR-Drive; HWY-Highway; LN-Lane; PKWY-Parkway; PL-Place; PLZ-Plaza; PT-Point; RD-Road; SQ-Square; ST-Street; TER-Terrace; TRL-Trail; WAY-Way; No Street Suffix=Blank

Post Directional

(Where applicable, add either N, NE, S, SW, etc. for a post directional, i.e. 123 Adams Drive W)

\*City

\*State

\*Zip  -  zip4-optional

\*County

Illinois Counties: Boone; Bureau; Carroll; Clinton; Cook; DeKalb; DuPage; Fulton; Grundy; Henry; Jo Daviess; Kane; Kankakee; Kendall; Lake; LaSalle; Lee; Livingston; Marshall; McHenry; Ogle; Putnam; Rock Island; Stephenson; Whiteside; Will; Winnebago Indiana Counties: Jasper; Lake; LaPorte; Newton; Porter Wisconsin Counties: Kenosha; Racine; Walworth County Not Specified Here = Other

\*Township

\*Corporate Limits of -or- Unincorporated

\*List Price

\*List Date

\*Expiration Date

\*Listing Agent ID

\*Listing Office ID

Co-Listing Agent ID

Check if Co-Lister can edit listing

**GENERAL INFORMATION**

\*Directions (Maximum 100 characters)

Start from a major intersection/street - Use Compass Points (i.e. N, E, S, W) for directionals

Coordinates (Required where City=Chicago) North

South

East

West

Subdivision

Model

**Schools Information**

\*Elementary District #  Elementary School

2nd/Alternate Elementary School

\*Jr High/Middle District #  Jr High/Middle School

2nd/Alternate Jr High/Middle School

\*High District #  High School

2nd/Alternate High School

Other Public District #  Other Public School

\*Ownership  CD-Condo; FS-Fee Simple; HA-Fee Simple w/H.O. Assn; LH-Leasehold

\*Approx. Year Built  ~or~  Unknown

A value in Year Built must be entered for properties built 25 years ago or less (This field will only display for NEW properties)

\*Built before 1978  Y/N

\*Recent Rehab  Y/N

Existing Basement/Foundation  Y/N

Estimated Occupancy Date  (Field will only display, and will be required, for NEW properties)

\*Waterfront  Y/N

Is Property Currently Leased?  Y/N

If "Yes", provide Lease Expiration Date

~or~ Check Month-To-Month



<b>Roof Type</b>	<b>Foundation</b>	<b>Exterior Property Features</b>	
A: Asphalt/Glass (Rolled) F: Tar & Gravel B: Asphalt/Glass (Shingles) G: Tile C: Metal H: Wood Shakes/Shingles D: Rubber L: Other E: Slate	A: Block E: Reinforced Caisson B: Brick F: Stone C: Concrete G: Wood D: Pillars H: Other	A: Balcony G: Roof Deck B: Deck H: Porch Screened C: Patio I: Gazebo D: Porch J: Storage Shed E: Greenhouse K: Dog Run &/or Invisible Fence F: Hot Tub L: Horse Barn/Pole Barn <i>(Maximum of 6 Selections)</i>	M: Tennis Court(s) N: Screened Patio O: Screened Deck P: Stamped Concrete Patio Q: Brick Paver Patio R: Boat Dock/Mooring S: Pool Above Ground T: Pool In-Ground U: Storms/Screens V: Grill-Outdoors W: Outdoor Fireplace

**PARKING** Garage=Interior Parking; Parking=Exterior Parking

**\*Parking**   G-Garage(s); S-Exterior Space(s); N-None

**NOTE:** Both Garage (Interior Parking) & Exterior Space may be selected. Depending upon data entered in this field, either Garage Detail fields or Exterior Parking Detail fields will display, or both.

**\*Is Parking Included in Price?**  Y/N

**Garage Details:** \*Garage Ownership  A-Owned; B-Transferrable Lease; C-Deeded Sold Separately; D-Fee/Leased; N-N/A

**\*Garage On-Site**  Y/N

**\*Garage Type**  A-Attached B-Detached N-None

**Garage Details**

A: Garage Door Opener(s) E: Tandem  
B: Transmitter(s) F: 7 Foot or more high garage door  
C: Carport N: None/NA  
D: Heated

**\*If Sold Separately Deeded Garage Cost**      (\$)

**\*If Fee/Leased Fee/Lease Garage Cost**      (\$)

**\*# Garage Spaces**

**Parking Details:** \*Parking Ownership  A-Owned; B-Transferable Lease; C-Deeded Sold Separately; D-Fee/Leased; N-N/A

**\*Parking On-Site**  Y/N

**Parking Details**

A: Assigned Spaces E: Side Apron I: Underground/  
B: Unassigned F: Zoned Permit Covered  
C: Off Alley G: Visitor Parking J: Driveway  
D: Off Street H: Valet N: None/NA

**Driveway**

A: Asphalt E: Gravel I: Side Drive  
B: Brick F: Circular J: Heated  
C: Concrete G: Shared K: Other  
D: Dirt H: Off Alley

**\*If Sold Separately Deeded Parking Cost**      (\$)

**\*If Fee/Leased Fee/Lease Parking Cost**      (\$)

**\*# of Parking Spaces**

**INTERIOR FEATURES**

**\*Approx. Sq Ft**

**\*Square Feet Source**  A-Appraiser; B-Assessor; C-Builder; D-Estimated; E-Landlord/Tenant/Seller; F-Other; G-Plans; H-Survey; I-Taped; J-Not Reported

**\*# Rooms**   **NOTE:** This is a Search Only field – connectMLS will calculate the # of Rooms based on data entered in the Room Details field and countable room selections made under the Additional Rooms field

**\*# Bedrooms (All Levels)**

**\*# Full Baths**

**\*# Half Baths**

**\*Master Bedroom Bath**  A-Full; B-Half; C-Shared; N-None

**\*Basement**  A-Full; B-Partial; C-Walkout; D-English; N-None

**\*Basement Bathrooms**  Y/N

**# Interior Fireplaces**

**Attic**

A: Dormer  
B: Finished  
C: Full  
E: Interior Stair  
F: Pull Down Stair  
G: Unfinished

**Bath Amenities**

A: Whirlpool  
B: Separate Shower  
C: Handicap Shower  
D: Steam Shower  
E: Double Sink  
F: Bidet

G: Garden Tub  
H: European Shower  
I: Full Body Spray Shower  
J: Double Shower  
K: Soaking Tub

**\*Basement Description**

A: Finished  
B: Partially Finished  
C: Unfinished  
D: Crawl  
E: Cellar

G: Sub-Basement  
H: Slab  
I: Exterior Access  
J: Other  
K: Rough-In  
N: None

**Fireplace Location**

A: Family Room  
B: Living Room  
C: Master Bedroom  
D: Basement  
E: Other  
F: Loft

**Fireplace Details**

A: See through/Multi Sided  
B: Wood Burning  
C: Wood Burning Stove  
D: Attached Fireplace  
E: Electric  
F: Gas Logs

G: Gas Starter  
H: Heater Type System  
I: Includes Accessories  
J: Portable/Ventless  
K: Decorative Only  
L: Foundation Only

**Interior Property Features**

A: Vaulted/Cathedral Ceilings  
B: Skylight(s)  
C: Sauna/Steam Room  
D: Hot Tub

E: Bar-Dry  
F: Bar-Wet  
G: Elevator  
H: Hardwood Floors

I: Wood Laminate Floors  
J: Heated Floors  
K: Solar Tubes/Light Tubes  
L: 1st Floor Bedroom

O: In-Law Arrangement\*  
P: 1st Floor Laundry  
Q: 2nd Floor Laundry  
R: Pool Indoors

S: 1st Floor Full Bath

**\*Check Local Ordinances**

**ROOM DETAILS**

	Size	*Level	Floor	Window Treatments	Size	*Level	Floor	Window Treatments
Living Room	<input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laundry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dining Room	<input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Master Bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kitchen	<input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2nd Bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family Room	<input type="text"/> <input type="text"/> <input checked="" type="checkbox"/> <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3rd Bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					4th Bedroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Level Choices:** B-Basement; W-Walkout Basement; L-Lower; 1-Main Level; 2-2nd Level; 3-3rd Level; 4-4th Level; A-Attic; N-Not Applicable  
**Floor Choices:** B-Terracotta; C-Carpet; D-Stone; E-Slate; F-Travertine; G-Granite; H-Hardwood; I-Sustainable; M-Marble; O-Other; P-Parquet; T-Ceramic Tile; U-Porcelain Tile; V-Vinyl; W-Wood Laminate  
**Window Treatments Choices:** A-All; B-Blinds; C-Curtains/Draperies; D-Shades; E-Plantation Shutters; N-None

**Dining Room** *(Required if Dining Room Size entered)*

A: Separate  
B: Combined w/Living Room  
C: Combined w/Family Room  
D: L Shaped  
*(Maximum of 1 Selection)*

**Kitchen Type**

A: Eating Area-Breakfast Bar  
B: Eating Area-Table Space  
C: Galley  
D: Island

E: Pantry-Butler  
F: Pantry-Closet  
G: Pantry-Walk-in

**Appliances**

A: Oven-Double  
B: Oven/Range  
C: Microwave  
D: Dishwasher  
E: Dishwasher-Portable  
F: Refrigerator

F1: High End Refrigerator  
G: Refrigerator-Bar  
H: Freezer  
I: Washer  
J: Dryer  
K: Disposal

L: Compactor-Trash  
M: Grill-Indoor  
N: All Stainless Steel  
Kitchen Appliances  
O: Wine Cooler/Refrig.

**\*Additional Room Choices:** Select as many as are applicable. Rooms with v are "countable" & will be included in the Total # of Rooms count per MRED Room Counting Rules

- |  |   |  |  |  |   |
|--|---|--|--|--|---|
| <input type="checkbox"/> 2KT-2nd Kitchen v | <input type="checkbox"/> BR8-8th Bedroom v    | <input type="checkbox"/> EAS-Eating Area v           | <input type="checkbox"/> LIB-Library v     | <input type="checkbox"/> REC-Recreation Room v         | <input type="checkbox"/> TAN-Tandem Room v          |
| <input type="checkbox"/> ATR-Atrium        | <input type="checkbox"/> BR9-9th Bedroom v    | <input type="checkbox"/> ENB-Enclosed Balcony        | <input type="checkbox"/> LOF-Loft v        | <input type="checkbox"/> SCP-Screened Porch            | <input type="checkbox"/> TER-Terrace                |
| <input type="checkbox"/> ATC-Attic v       | <input type="checkbox"/> B10-10th Bedroom v   | <input type="checkbox"/> ENP-Enclosed Porch          | <input type="checkbox"/> MAI-Maid's Room v | <input type="checkbox"/> SEW-Sewing Room v             | <input type="checkbox"/> THR-Theatre Room v         |
| <input type="checkbox"/> BAL-Balcony       | <input type="checkbox"/> B11-11th Bedroom v   | <input type="checkbox"/> ENH-Enclosed Porch Heated v | <input type="checkbox"/> MED-Media Room v  | <input type="checkbox"/> SIT-Sitting Room v            | <input type="checkbox"/> UT1-Utility Room-1st Floor |
| <input type="checkbox"/> BAR-Bar           | <input type="checkbox"/> B12-12th Bedroom v   | <input type="checkbox"/> EXC-Exercise Room v         | <input type="checkbox"/> MUD-Mud Room      | <input type="checkbox"/> STE-Suite v                   | <input type="checkbox"/> UT2-Utility Room-2nd Floor |
| <input type="checkbox"/> BON-Bonus v       | <input type="checkbox"/> BRK-Breakfast Room v | <input type="checkbox"/> FOY-Foyer                   | <input type="checkbox"/> NUR-Nursery v     | <input type="checkbox"/> STY-Study v                   | <input type="checkbox"/> UTL-Utility Room-Lower Lvl |
| <input type="checkbox"/> BR5-5th Bedroom v | <input type="checkbox"/> DEN-Den v            | <input type="checkbox"/> GAL-Gallery                 | <input type="checkbox"/> OFF-Office v      | <input type="checkbox"/> STG-Storage                   | <input type="checkbox"/> WIC-Walk In Closet         |
| <input type="checkbox"/> BR6-6th Bedroom v | <input type="checkbox"/> DRK-Dark Room v      | <input type="checkbox"/> GAM-Game Room v             | <input type="checkbox"/> PAN-Pantry        | <input type="checkbox"/> SUN-Sun/Florida Room          | <input type="checkbox"/> WRK-Workroom v             |
| <input type="checkbox"/> BR7-7th Bedroom v | <input type="checkbox"/> DEC-Deck             | <input type="checkbox"/> GRT-Great Room v            | <input type="checkbox"/> PLY-Play Room v   | <input type="checkbox"/> SUH-Sun/Florida Room Heated v | <input type="checkbox"/> OTH-Other                  |
|  |   | <input type="checkbox"/> LDY-Laundry                 |  |  | <input type="checkbox"/> NON- No additional rooms   |

(Fields in red are for Search purposes ONLY)

Use the fields below to detail the "countable" rooms first. Enter all additional rooms that are applicable to the listing. Enter countable rooms first.

Window					Window				
Name	Size	*Level	Floor	Treatments	Name	Size	*Level	Floor	Treatments
Room 1	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room 6	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room 2	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room 7	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room 3	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room 8	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room 4	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room 9	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Room 5	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room 10	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Room Name: Use the 3 digit code that displays by each additional room name (above)

Level Choices: B-Basement; W-Walkout Basement; L-Lower; 1-Main Level; 2-2nd Level; 3-3rd Level; 4-4th Level; A-Attic; N-Not Applicable

Floor Choices: B-Terracotta; C-Carpet; D-Stone; E-Slate; F-Travertine; G-Granite; H-Hardwood; I-Sustainable; M-Marble; O-Other; P-Parquet; T-Ceramic Tile; U-Porcelain Tile; V-Vinyl; W-Wood Laminate

Window Treatments Choices: A-All; B-Blinds; C-Curtains/Drapes; D-Shades; E-Plantation Shutters; N-None

## UTILITIES & ENERGY EFFICIENT FEATURES

### \*Air Conditioning

- A: Central Air
- B: Partial
- C: Space Pac
- D: 1 - Window/Wall Unit
- E: 2 - Window/Wall Units
- G: 3+ Window/Wall Units
- H: Zoned
- I: None
- J: 2 Separate Systems

### \*Water

- A: Lake Michigan
  - B: Public
  - C: Private Company
  - D: Well Community
  - E: Well Private
  - F: Well Private Company
  - G: Well Shared
  - H: Other
- (Maximum of 2 Selections)

### \*Sewer

- A: Septic - Mechanical
  - B: Septic - Private
  - C: Septic - Shared
  - D: Sewer - Public
  - E: Sewer Storm
  - F: Holding Tank(s)
  - G: Overhead Sewers
  - H: Other
- (Maximum of 2 Selections)

### Electricity

- A: Circuit Breakers
- B: Fuses
- C: 200+ Amp Service
- D: 150 Amp Service
- E: 100 Amp Service
- F: 60 Amp Service
- G: 30 Amp Service
- H: 400 Amp Service or Greater

### \*Heat/Fuel

- A: Gas
- B: Electric
- C: Oil
- D: Propane
- E: Solar
- F: Forced Air
- G: Hot Water/Steam
- H: Baseboard
- I: Radiant
- J: Gravity Air
- K: Heat Pump
- L: Radiators
- M: Space Heater(s)
- N: 2+ Separate Heating Systems
- O: Individual Controls
- P: Zoned
- Q: Other
- R: None

HERS Index Score

### Green Supporting Documents

Y/N (Note: If Y is entered, disclosure must be uploaded against listing)

If Y is entered, select a maximum of three (3):

- |                          |  |                             |
|--------------------------|--|-----------------------------|
| A: SREA Green Disclosure | F: EPA WaterSense                          | K: MyHome EQ Report         |
| B: LEED                  | G: DOE Energy Star                         | L: 12 Month Utility History |
| C: NAHB                  | H: IL Home Performance w/Energy Star       | M: Air/Duct Leakage Test    |
| D: Chicago Green Homes   | I: Historic Chicago Bungalows EnergySavers | N: Combustion Safety Test   |
| E: EPA Indoor Air Plus   | J: HERS Index Score                        |                             |

### Energy/Green Building Rating Source

- A: Energy Star Homes
- B: LEED-H Certified
- C: LEED-H Silver
- D: LEED-H Gold
- E: LEED-H Platinum
- E1: LEED-H Emerald
- F: NAHB Bronze
- G: NAHB Silver
- H: NAHB Gold
- I: Chicago Green Homes
- O: Other

### Green Features

- A: Photovoltaic/Solar System
- B: Pre-wired for PV/Solar
- C: Solar Hot Water
- D: Geothermal Heating/Cooling System
- E: Tankless hot water heater
- F: Enhanced Air Filtration
- G: Low flow commode
- H: Low flow fixtures
- I: Native/drought resistant landscaping
- J: Rainwater Collection System
- K: Green roof

### Equipment

- A: Humidifier
- B: Water Softener-Owned
- C: Water Softener-Rented
- D: Central Vacuum
- E: TV-Cable
- F: TV-Dish
- G: TV Antenna
- H: TV-Rotor
- I: Security System
- J: Intercom
- K: Fire Sprinklers
- L: CO Detectors
- M: Ceiling Fans
- N: Fan-Attic Exhaust
- O: Fan-Whole House
- P: Sump Pump
- Q: Sprinkler Lawn
- R: Air Cleaner
- S: Air Exchanger
- T: Backup Sump Pump
- U: Radon Mitigation System(s)
- V: Power Generator



